



Herb & Penny Wender Scholarship Program

The Palm Beach Gardens Police Foundation has established an educational scholarship program to assist qualified individuals in their pursuit of continuing education. Two individual scholarships in the amount of \$2,500 each will be awarded at the conclusion of the 2017-2018 academic year. Funding and final selection decisions are solely at the discretion of the Police Foundation's scholarship review committee.

Prospective applicants should carefully read the guidelines and procedures and provide the necessary information on the appropriate application forms, which are attached.

Notice of Non-Discrimination Policy

The Palm Beach Gardens Police Foundation does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs or activities, including educational policies, admissions policies, scholarships, and other programs. Inquiries regarding the foundation's non-discrimination policies should be directed to:

Palm Beach Gardens Police Foundation
Compliance Officer
10500 N. Military Trail
Palm Beach Gardens, FL 33410
(561) 799-4440

Eligibility for Award of Scholarship

- The primary objective of the Herb and Penny Wender Scholarship Program is to provide financial assistance to dependent children of Palm Beach Gardens Police Department employees, current active members of the Police Department's Police Explorer Post as well as to dependent children of local Palm Beach Gardens residents. A one-year employment requirement applies to dependents of Police Department personnel and a one-year residency requirement applies to dependents of City of Palm Beach Gardens residents. Dependent children of the Police Foundation's Board of Directors are not eligible to apply.
- Applicants must be seeking undergraduate, graduate or technical studies at an accredited post-secondary educational institution and be enrolled and accepted for either full or part-time studies. Part-time for the purpose of this scholarship application is defined as taking more than 6 credits per grading period.
- Applicants must use scholarship funds for tuition, fees and educational institution housing only.



Selection Criteria

The selection of scholarship recipient(s) will be made by a Police Foundation appointed Scholarship Review Committee taking into consideration the following criteria.

- The applicants record of scholastic achievement with a minimum requirement of a 3.0 grade point average
- The applicants record of prior community service
- The applicants one (1) page essay on a topic indicated in the application guidelines
- Three (3) recommendations from instructors, coaches, supervisors or other adults that the applicant has worked with during their high-school years

Application Process and Checklist

All completed applications must be returned to the Palm Beach Gardens Police Foundation no later than Friday, April 20, 2018. Documents requested from third parties such as the applicants school transcripts and letters of recommendation must accompany the application and are also due on April 20, 2018. Applicants should keep a complete copy of all materials submitted. Scholarship recipients will be announced on or about June 15, 2018.

Task	High School Student	College/Grad Student	Returning Student	Date submitted
Application Form	Required	Required	Required	
Application Essay	Required	Required	Required	
High School Transcript	Required	Required	Requested	
Recommendations	Required	Required	Required	

Judging Procedure

This is not strictly a needs-based scholarship, but it will be considered. All personal information and scholastic information will be used for verification purposes only. Applications will be judged on the following criteria: (1) Academic achievement (2) Community/volunteer achievements (3) Submitted essay and (4) Financial need.

Please note:

- The application package may not be sent by electronic means
- Handwritten essays will not be considered
- Applicants not submitting a complete application package will not be considered
- Application packages received after the deadline date will not be considered
- Employment information for sponsoring police department employees will be verified for all applicable applicants
- Applicants must be prepared to appear personally for an interview if deemed necessary by the committee
- Scholarship recipients will be required to submit a brief questionnaire and a picture of themselves. These items may be used on our website and/or in articles and Press Releases written about the scholarship program

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2017-2018 Scholarship Application

Note: Application will not be considered if the Application Procedures are not followed

Applicant Information

Name (Last, First MI)		Home Phone	
Home Address		Work Phone	
		Cell Phone	
Email Address			
Currently Attending	<input type="checkbox"/> High School <input type="checkbox"/> College (Please indicate year) <input type="checkbox"/> Home School Year 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>		

Information on parent/guardian who is an active Palm Beach Gardens Police Department employee (where applicable)

Name		Rank	
Assignment		Hire Date	
Email Address		Phone	

High School Information

Name of School Attending/Attended			
Date of Graduation		Cumulative GPA	

College/University Information

Name of School Accepted To/Attending			
Degree/Major Field of Study		Cumulative GPA	

What factors influenced your decision to attend this institution?

SAT/ACT Test Scores

SAT-CR		SAT-M		SAT-W			ACT	
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Awards and Honors

Please list any special awards or recognition you have received, or other scholastic achievements

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Scholastic Activities and Community/Civic Involvement

List any high school clubs, organizations and activities, as well as any office or position held

Club/Activity	Office/Position	Years of Participation

List any non-school related community activities/service organizations participation

Organization/Activity	Office/Position	Years of Participation

Employment History

List any employment you have had, starting with the most recent. For each position held, list the employer's name, dates of employment and briefly explain duties/responsibilities.

Employer	Dates Employed	Duties/Responsibilities

Financial Need Information

It is extremely important that you provide complete and accurate financial information

List actual or estimated costs for the upcoming academic year for the following

Tuition		Room & Meals		Will you be living	<input type="checkbox"/> On Campus
Books		Other (explain)			<input type="checkbox"/> Off Campus
					<input type="checkbox"/> At Home

Parent's Combined Annual Income

- Below \$35,000
 \$35,001-50,000
 \$50,001-75,000
 \$75,001-100,000
 \$100,001-125,000
 \$125,001-150,000
 Over \$150,000

Are you receiving benefits from the Florida Prepaid College Plans or the Florida 529 Savings Plan?

Benefit amount received \$

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Please explain what methods you plan to use/are using to finance your education

Financial Need Information

This is not strictly a needs-based scholarship; however, it will be considered. Please explain in detail your financial need for this scholarship. Attach additional pages if necessary.

Submit an Essay

Please attach on a separate sheet an original typed essay, 500 words or less and double-spaced. Be thoughtful in developing your essay. The essay is your opportunity to convey your motivations and personal characteristics to the scholarship review committee members who will be making the scholarship decision. Please include your name on your essay. Please prepare your essay on the following topic: **What do you consider to be the most pressing societal problem we face today? Why?**



Documentation & Signature

I have included with my application the following required documentation

- An original 2017-2018 application
- An original typed essay (500 words or less, double-spaced)
- An original, sealed high school transcript (*not required for home-schooled students*)
- An original, sealed college transcript (*required of current college students only*)
- SAT and/or ACT scores
- Letter verifying acceptance or continued eligibility at a college, university or technical school
- Copy of the Notice to Home Instruct or Religious Waiver Request (*if applicable*)
- High School Curricula (*home-schooled students only*)

I certify that I meet the criteria to apply for the Palm Beach Gardens Police Foundation’s Scholarship Program and further certify that all information contained in this application is complete and true and that my essay is my original work. I understand that the decision of the scholarship committee in the selection of the scholarship recipient(s) will be final. I also consent to the use of the scholarship recipient’s image and questionnaire information (as outlined in Judging Procedures) for promotional purposes.

Signature of Applicant

Date

Signature of Parent/Guardian

Date

APPLICATION MUST BE RECEIVED NO LATER THAN APRIL 20, 2018

Reminders:

*The application package may not be sent by electronic means
Application will not be considered if Application Procedures are not followed*

Please mail or deliver the completed and signed application package along with required documentation to:

**Palm Beach Gardens Police Foundation
Scholarship Committee
10500 N. Military Trail
Palm Beach Gardens, FL 33410**

10500 N. Military Trail ♦ Palm Beach Gardens, FL 33410 ♦ TEL: (561) 799-4440
eMail: scholarship@pbgpf.org ♦ Web: pbgpolicefoundation.org



Transcripts

Please make copies for each additional school attended.

Applicant Information (please print or type)

Applicant's Last Name First Name Middle Name

Date of Birth

Home Address City State Zip Code

Official Name of School City State Zip Code

WAIVER OF ACCESS

I have requested that this report be for use in a scholarship evaluation process of the Palm Beach Gardens Police Foundation. In accordance with the Family Educational Rights and Privacy Act of 1974 I have indicated my intention regarding access to these reports by checking one of the following options:

I waive access to this report which shall therefore be considered confidential

I do not waive access to this report

Applicant Signature Date

Note to Counselor – If the applicant has agreed to the waiver printed above, we will preserve the strict confidentiality of this document, and it will be made available only to the evaluation committee of the Palm Beach Gardens Police Foundation.

TO THE APPLICANT: After you have filled in the lines above, give this form to the appropriate official of your school.

TO THE SCHOOL OFFICIAL: This applicant is applying for a scholarship from the Palm Beach Gardens Police Foundation. A full and candid report from the applicant's school is essential to ensure fair consideration.

DEADLINES: Please file this report as soon as possible after you receive it and in any case not later than April 20, 2018. Late applications will not be considered.

RANK IN CLASS: It is helpful to include in your report a statement of the applicant's rank in class and how it is determined. If the school policy prohibits ranking, please clearly indicate this and provide GPA, grade distributions for the class or other profile information that will assist in evaluating the academic achievement of the applicant.

This applicant ranks in a college prep group an entire class of

This GPA or rank covers a period from (month, year) to (month, year)

Of this applicant's graduation class, approximately % plan to attend a four-year college.

If precise rank is not available, please indicate rank to the nearest decile from and

Please indicate highest GPA in the class

THE TRANSCRIPT: A transcript is required. You may send us any legible transcript form which your school currently uses. The transcript should provide (at a minimum) information about courses taken, year taken, grades, courses failed or repeated, courses currently in progress, honors, accelerated and advance placement courses or sections, a brief explanation of your grading system, test results (such as PSAT/NMSQJ, SAT I, ACT, and IQ), rank in class, and cumulative GPA. Original transcripts and official translations thereof, for all courses taken in foreign secondary institutions (other than courses taken through an exchange program), must be submitted.

School official name and signature Date



Teacher Recommendation

Please make copies for each additional recommendation.

Applicant Information (please print)

Applicant's Last Name First Name Middle Name

Date of Birth

Home Address City State Zip Code

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- I waive access to this report which shall therefore be considered confidential
I do not waive access to this report

Applicant Signature Date

Note to Recommender - If the applicant has agreed to the waiver printed above, the Palm Beach Gardens Police Foundation will preserve the strict confidentiality of this document, and it will be made available only to the Palm Beach Gardens Police Foundation.

To The Applicant:

After you have filled in the lines above, give a copy of this form to the person(s) making the recommendation.

To The Recommender:

The information that you supply concerning this applicant's personality and motivation is a very important criterion in the final evaluation of scholarship applicants.

DEADLINES: Please file this report as soon as possible after you receive it and in any case not later than April 20, 2018. Late applications will not be considered.

NOTE: The following questions are intended merely as guidelines. We are much more interested in a complete report of whatever you deem important than in a specific format. If you would prefer to send your report in another form (for example, a letter or photocopied summary), please feel free to do so.

- 1. How long have you known the applicant?
2. In what subject(s) have you taught the applicant?
3. What was the applicant's grade in your course(s)? 12th year 11th year Other (specify)
4. In your opinion, how well does the applicant qualify for success in studies in the following areas:

Use either Marginal, Fair, Good, Excellent or (1) (3) (5) (7) (9)

- One of the very best students I have ever encountered in my career
Intellectual curiosity
Seriousness of Purpose
Industry
Concern for Others
Leadership

5. Please tell us in a narrative form why the applicant has received the above evaluations. Reference to specific events or unusual circumstances may provide us with added insight into the strength or weakness of the applicant.

[Empty box for narrative response]

Recommended by (please print) (Use additional sheet of blank paper for more narrative space)

Last Name First Name Relationship Class(es)/Course(s) Taught

Signature Date



Personal Recommendation

Please make copies for each additional recommendation.

Applicant Information (please print)

Applicant's Last Name First Name Middle Name
Date of Birth
Home Address City State Zip Code

WAIVER OF ACCESS

I have requested that this report be for use in a scholarship evaluation process of the Palm Beach Gardens Police Foundation. In accordance with the Family Educational Rights and Privacy Act of 1974 I have indicated my intention regarding access to these reports by checking one of the following options:

I waive access to this report which shall therefore be considered confidential
I do not waive access to this report

Applicant Signature Date

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DEADLINES: Please file this report as soon as possible after you receive it and in any case not later than April 20, 2018. Late applications will not be considered.

NOTE: The following questions are intended merely as guidelines. We are much more interested in a complete report of whatever you deem important than in a specific format. If you would prefer to send your report in another form (for example, a letter or photocopied summary), please feel free to do so.

- 1. How long have you known the applicant?
2. What is your relationship with the applicant? (family friend, neighbor, relative, other)
3. Please tell us in a narrative form why you recommend that the applicant be a recipient of the Palm Beach Gardens Police Foundation Scholarship.

[Large empty box for narrative response]

(Use additional sheet of blank paper for more narrative space)

Recommended by (please print)

Last Name First Name Relationship to student
Signature Date